

Hancock County Public Library
June 14, 2022

Board Present: Tom Seng, Zach Schroer, Jeannie Roberts, Fred Fox, Libby Manship, Michelle Hasty

Board Absent: Lori Elmore

Staff Present: Dave Gray, Jennifer McPheron, Cindi Holloway, Keith Fisher, TJ Reguli, Jeanette Sherfield

Others: Shelley Swift with the Greenfield Daily Reporter

President Thomas N. Seng called the meeting to order at 7:05pm

There were no issues of public concern.

Monthly Statistics

Director Dave Gray presented the monthly statistics. He noted that overall circulation for May was very close to May 2019 numbers. He also mentioned that Hoopla use was up and well as downloadable audio book usage.

Minutes

Fred Fox **moved to accept the minutes as presented.** This was seconded by Zach Schroer. Vote was taken and the motion carried.

Financial Report

Cindi Holloway reported there was a total bank balance of \$9.4 million. There's been a total of 2.6 million in appropriations so far this year. She also reported that after the May appropriations that only 39% of the annual budget has been spent. **Michelle Hasty moved to accept the financial report as presented.** This was seconded by Jeannie Roberts. Vote was taken and the motion carried.

Allow Bills

Bills for May 1, 2022 – May 31, 2022 were presented . Dave Gray said he reviewed the bills and found them to be in order. **Libby Manship moved to accept the bills as presented.** This was seconded by Michelle Hasty. Vote was taken and the motion carried.

Directors Report

Staffing

Jennifer McPheron was introduced as bookkeeper and now official notary for the library.
Dave mentioned Keith Fisher's upcoming retirement as facilities manager.
Keith Fisher introduced TJ Reguli as his replacement and that he was leaving the library in very capable hands. TJ also mentioned he is currently restoring a home in Shelby County that dates back to 1875.

Summer Reading Update

Summer Reading Totals as of 6/14/22

2021	2022
Children – 867	Children – 1344
Teen – 232	Teen – 424
Adult – 506	Adult - 951

Imagination Library

2539 ENROLLED / 64 GRADUATED (963 TOTAL)

2023 Budget Update

Dave mentioned that department managers have submitted their budgets. Dave also mentioned that the growth quotient information should be available at the end of July. It's anticipated that it could be 4% or 5%.

Other

Board Reappointments 2022

Fred Fox	Michelle Hasty
Reappointed by	Will be reappointed
Southern Hancock	by the Hancock
School Board on	County Council on
6/6/22	6/22/22
Second Term	Second Term

Future Board Reappointments

Tom Seng (Mt. Vernon) – June 2023
Libby Manship (Eastern Hancock) – June 2023
Jeannie Roberts (Greenfield-Central) – June 2023
Zach Schroer (County Commissioners) - December 2024
Lori Elmore (Greenfield City Council) – May 2025

2022 Board Department updates

July – Video marketing (Jesse Keljo)
August – Sugar Creek (Jeanette Sherfield)
September – Summer Reading (Cathy Riley)
October - Access Services (Cody Flood)
November – Technical Services (Terri Gorden)
December – Information Technology (Steve Jones)

2022 Board Committee Meetings

July – Finance
Committee (Budget– Cindi)
August – Executive Committee (Strategic Plan 2023– Dave)
September -Facilities Committee (Capital Improvement Plan - TJ)
October – Finance Committee (Health Insurance – Cindi)
November – Executive Session (Director’s Evaluation)
December – Executive Session (Director’s Evaluation)

2022 Board Committees

Executive (Tom, Libby & Lori)
Finance (Lori, Zach & Tom)
Facilities (Zach, Michelle & Fred)
Outreach (Fred, Michelle, Jeannie)

The HCCF admin fee is 1% annually.

Tom Spiker was able to break up and remove all of the concrete foundation that was in the field just east of the library parking lot, ensuring there is no longer a potential safety hazard present.

New Business

New Facilities Manager – TJ Reguli

Presented under the staffing portion of the Director’s Report

Updated Vision, Mission & Values

Updated HCPL Vision Statement

- A community where everyone has access to a lifetime of discovery.

Updated HCPL Mission Statement

- To provide tools and services supporting literacy, learning, and entertainment in a welcoming and inclusive environment.

Updated HCPL Values

- **We are accepting. We are adaptable. We are committed to the evolving literacy and information needs of our community. We value honest and transparent dialogue with our community and staff. Ask us, we are here to help.**

Zach Schroer **moved to accept the updated vision, mission, and values statements as presented.** This was seconded by Fred Fox. Vote was taken and motion carried.

Other

None

Old Business

None

Other

None

Adjourn

Fred Fox moved to adjourn the meeting at 7:25pm. This was seconded by Libby Manship.

Respectfully submitted,
Jeanette Sherfield


Thomas N. Seng, President


Lori Elmore, Secretary