

Hancock County Public Library
July 12, 2022

Board Present: Tom Seng, Jeannie Roberts, Lori Elmore, Libby Manship
Board Absent: Zach Schroer, Fred Fox, Michelle Hasty
Staff Present: Dave Gray, Cody Flood, Cindi Holloway, Jeanette Sherfield
Others: Shelley Swift (Greenfield Daily Reporter)

President Thomas N. Seng called the meeting to order at 7:00pm

There were no issues of public concern

Monthly Statistics

Dave Gray reported there were 83,831 items circulated during the month of June. He also reported that door counts are up as well as an increase in OverDrive materials usage.

Minutes

Jeannie Roberts **moved to accept the June 14 2022 minutes as presented.** This was seconded by Libby Manship. Vote was taken and the motion carried.

Financial Report

Cindi Holloway reported there was a total bank balance of \$9.6 million. She also reported there was a transfer from the General Fund for a bond payment of \$333,000. Jeannie Roberts **moved to accept the financial report as presented.** This was seconded by Lori Elmore. Vote was taken and the motion carried.

Allow Bills

Bills for June 1, 2022 – June 30, 2022 were presented. Dave Gray said he reviewed the bills and found them to be in order. He also mentioned payment of \$40,000 for the new Outreach Department vehicle. The library will receive \$17,600 from a grant to help compensate for some of the cost. Libby Manship **moved to accept the bills as presented.** This was seconded by Lori Elmore. Vote was taken and the motion carried.

Directors Report

Staffing

Open position (Communications Specialist) (Kitty Smock's former position)
Brooke Newman started as Outreach Library Assistant on June 22
Keith Fisher retired on July 8

SRC Update

Summer Reading Totals as of 6/14/22

6/14/22

Children – 1549 (867)

Teen – 496 (232)

Adult – 1107 (506)

7/11/22 (2021)

Children – 1344

Teen – 424

Adult – 951

2,896,679 minutes logged

Imagination Library

Enrolled: 2424

Graduated: 48

Total: 1011

Budget Schedule

September will be the budget hearing.
October the final draft will come before the board for approval

Second Vehicle/Grant

2022 Ford Transit

Hubler Ford (Shelbyville)

Final Price \$40,000

Purchased 6/27

\$17,600 Indiana State Library ARPA Grant

Currently in second bay of garage (main library)

Other

2022 Board Department Updates

July – Access Services (Cody Flood)
August – Sugar Creek (Jeanette Sherfield)
September – Summer Reading (Cathy Riley)
October – Marketing (Kyle Turpin)
November – Technical Services (Terri Gorden)
December – Information Technology (Steve Jones)

2022 Board Committee Meetings

August – Executive Committee (Strategic Plan 2023– Dave)
September –Facilities Committee (Capital Improvement Plan –Keith)
October – Finance Committee (Health Insurance – Cindi)
November –Executive Session (Director’s Evaluation)
December –Executive Session (Director’s Evaluation)

2022 Board Committees

Executive (Tom, Libby & Lori)
Finance (Lori, Zach & Tom)
Facilities (Zach, Michelle & Fred)
Outreach (Fred, Michelle, Jeannie)

Strategic Plan 2023-????

Staff/Managers
Working with Mike Bensi on a new strategic plan
Mike will meet with Managers on 8/15 from 1pm to 3pm

Board (What dates work best?)
Monday (9/12)
Wednesday (9/14)
Monday (9/19)
Wednesday (9/21)
Monday (9/26)
Wednesday (9/28)

New Business

Access Services Department Update – Cody Flood

Cody briefed the board on services provided to the public as well as Access Services staff responsibilities and unique talents.

Finance Committee – Draft 2023 Budget (Handout)

Dave presented the draft budget with documentation of 2022 & 2023 spending comparisons in the appropriate categories.

Other

Old Business

Indiana State Library ARPA Grant/Second Vehicle

Jeannie Roberts **moved to approve \$40,284.18 after emergency purchase of second vehicle for the Outreach Department.** This was seconded by Lori Elmore. Vote was taken and the motion carried.

Other

Adjourn

Libby Manship moved to adjourn the meeting at 7:48pm. This was seconded by Jeannie Roberts.

Respectfully submitted,
Jeanette Sherfield



Thomas N. Seng, President



Lori Elmore, Secretary